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**EFFECTIVE**

August 1, 2021.

**Subject(s)**

1. Reporting changes.
2. Negative Actions.
3. License exempt provider re-enrollment.
4. SIGMA Vendor Self Service (VSS) system.

**1) Reporting  
Changes****BAM 105**

Changed the wording referring to "Child care needs" in a non-CDC section to read "Dependent care expenses".

Reason: *Policy Correction.*

**2) Negative  
Actions****BAM 220 and BEM 706**

For income eligible children an increase in the family contribution (FC) amount tied to a provider change is a negative action that is allowed during the 12-month continuous eligibility period.

A required case correction that results in closure is a negative action that is allowed during the 12-month continuous eligibility period. This information has been added to the CDC EDG CLOSURE REASONS list.

Reason: *Policy Clarification.*

**3) License Exempt  
Provider Re-  
enrollment****BEM 704**

A closed license exempt provider who wishes to re-enroll must submit a new provider application to the CDC office.

All license exempt providers who were closed for failing to complete a previous year's ongoing training must complete the current year's ongoing training prior to re-enrollment.

Reason: *Policy Clarification.*

#### 4) SIGMA VSS System

##### **BEM 706**

The word SIGMA has been added to information pertaining to the State of Michigan's Vendor Self Service (VSS) system.

It has been clarified that license exempt-related and license exempt-unrelated providers are **not** required to register in the SIGMA VSS system.

Reason: *Policy Clarification.*

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

[BAM 105](#)

[BAM 220](#)

[BEM 704](#)

[BEM 706](#)